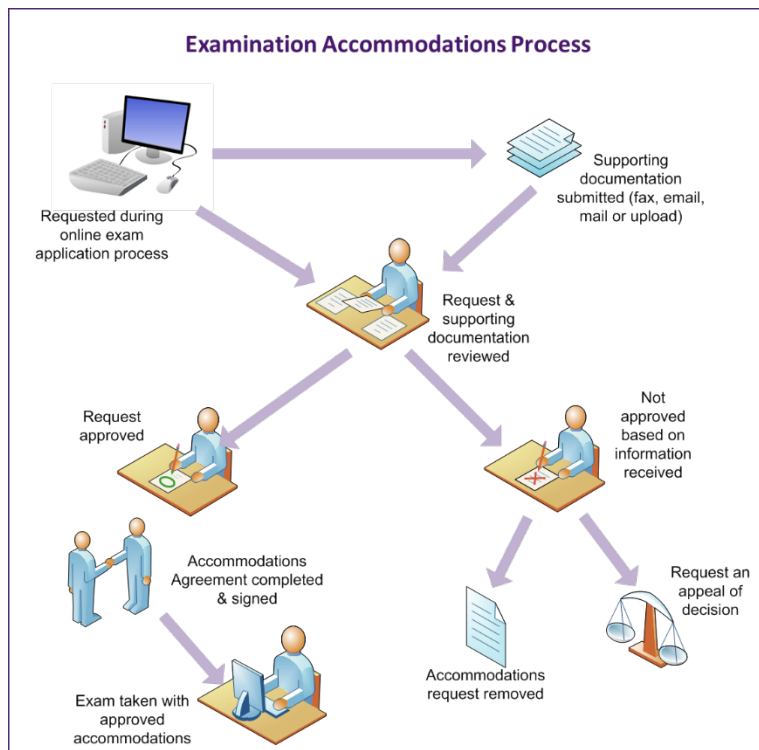


## EXAM ACCOMMODATIONS AT A GLANCE

NCCPA complies with the Americans with Disabilities Act (ADA) and is committed to providing reasonable and appropriate accommodations for examinees with documented physical or mental impairments that substantially limit one or more major life activities. Accommodations may also be approved for examinees with documented qualifying medical conditions that may be temporary or are not otherwise covered by the ADA, including those that require the use of medical devices or medication during the examination.

- Individuals must request exam accommodations during the application process.
- Examinees with required accommodations cannot schedule their exam, nor can the examination be administered until their accommodations have been approved.
- The most common accommodations provided are:
  - Extended Time: **Time and a half or Double time (requires testing over two days for PANCE)**
  - More frequent/additional break time
  - Separate room for testing
  - Reader
  - Enlarged font
  - Adjustable Contrast
  - Medical devices not on the Auxiliary Aids Not Requiring Special Accommodations list
- If the individual received exam accommodations at the PA Program, this information should be submitted to NCCPA on the *Certificate of Prior Accommodations* form. **Documentation of prior approved accommodations in and of itself does not guarantee approval of the requested accommodation when taking PANCE.**



- In addition to the *Certificate of Prior Accommodations* form, the individual **must also submit the appropriate supporting documentation of a disability or qualifying medical condition from a qualified medical professional.**
- The supporting documentation from the qualified medical provider must:
  - Be on **letterhead, typed, dated, signed**, include the **name, title, and professional credentials** of the qualified medical professional.
  - Include the **address, telephone number, and/or e-mail address** of each professional providing documentation.
  - Include the **date of assessment** and a detailed description of the medical, psychological, educational, and/or cognitive functioning tests that were conducted, the results of those tests and a comprehensive interpretation of the results.
  - Provide the diagnosis/disability, description of day-to-day functional limitations to major life activities including a history of the impact of the disability on academic functioning, if applicable.
  - The specific examination accommodations that are recommended and how each will compensate and reduce the impact of the identified limitations.
- The Policies and Procedures for Examination Accommodations provide detailed information on exam accommodations and are available on NCCPA's web site at <http://www.nccpa.net/SpecialAccommodations>.