Are you ready to take a leadership role to advance the work of PAs to improve health? Then, we’d like to invite you to consider serving on our Board of Directors. We are seeking members who will participate actively in our future, sharing your expertise to enhance and extend the reach of our efforts. The successful candidate is passionate about our mission and strategic initiatives.

**Board Role and Member Expectations**

The Board of Directors leads the Foundation towards fulfillment of the organizational mission and goals. The Board's specific contributions are unique to its trusteeship role and necessary for proper governance and management. Board members, who serve three-year terms, participate by determining our mission, vision, values and strategic goals; monitoring strategic progress; discharging a fiduciary obligation; ensuring organizational sustainability; evaluating and improving collective and individual performance; and fostering alignment with NCCPA. (See Board Member Job Description.) The Board meets three times annually, and candidates should be able to commit 3 to 4 business days and three weekends to meetings. Inclusive of travel, 2017 meetings include:

- March 31-April 2, 2017
- August 5-8, 2017
- December 1-3, 2017

Regular conference calls maintain momentum between meetings, and board members may serve on workgroups that make recommendations to the Board or provide feedback to staff.

**Desired Experience, Expertise, and Perspective**

Consistent with its values, the Foundation seeks to be broadly inclusive of diverse experience, expertise, and perspectives. Having considered its most pressing needs, the Board has identified that it has a particular interest in inviting a PA student to join its ranks.

Additionally, the Board has identified the following desirable characteristics from our Board Profile; and the successful candidate will offer the insight into multiple areas:

- Mental and behavioral health
- Public and community health
- Marketing/public relations
- Clear understanding of PA profession and/or work with PAs

Candidates shall also not be Board members or employees of an NCCPA participating organization or a PA organization or immediate family members of an NCCPA or nccPA Health Foundation Board or staff member.

**Selection Process**

The Foundation will vet candidates, which may include interviews with top candidates, prior to making a recommendation to NCCPA, who ultimately elects individuals to serve on the Foundation Board. The election is scheduled for November, and candidates will be notified of the results no later than December. Elected individuals' first terms would be January 1, 2017 to December 31, 2019, with the possibility of reelection for a second term.

**Expressing Your Intent or Questions?**

Candidates should submit a curriculum vitae, the Program Director Acknowledgment form, and a letter of interest that addresses (1) your experience in the areas identified above and/or in the Board Member Job Description and Board Profile, (2) your interest in serving on the Board, (3) your experience with PAs, and (4) contact information for two references. (Note: Foundation and NCCPA Board members may not serve as references.) For your candidacy to be considered, submit these items to Tiffany Flick at tiffanyf@nccpa.net.

**Deadline to Apply: Friday, July 22, 2016**
Overview

The nccPA Health Foundation, a 501(c)3 charitable nonprofit and a supporting organization to the National Commission on Certification of Physician Assistants (NCCPA), the only national certifying body for PAs in the United States, believes passionately in the role of certified PAs to improve health. This belief grounds its work to design scalable initiatives that advance the quality and accessibility of health care while benefiting patients, promoting the PA profession, and fostering collaborations for a healthier future.

Building on the Foundation’s accomplishments over the last decade, the Foundation charts its future in ways that recognize its past and incorporates insights from NCCPA with opportunities to support certified PAs and their patients. In doing so, the Foundation seeks to exert leadership in convening PA and other thought leaders to identify critical initiatives (including those referenced here) that build the capacity, competencies and skills of certified PAs.

This framework was developed in partnership by the Board and staff and describes the Foundation’s strategic initiatives for the three-year cycle from January 1, 2016 through December 31, 2018. Execution of these initiatives will be a continuing partnership between the Board and the staff.

Framework Elements

**Vision:** To improve the public’s health and access to affordable care.

**Mission:** To advance the role of certified physician assistants to improve health.

**Values:** The Foundation …

- *Promotes the PA profession* by valuing the critical role of certified PAs in helping assure the best possible patient outcomes and building a health care system that is fair, just, and equitable.
- *Benefits patients* by respecting the patient’s central role in our work as the recipient of care.
- *Collaborates with partners* by recognizing the importance of interprofessional teams to expand access and promote safe and effective practice.

**Strategic Goals:**

**Goal #1:** The nccPA Health Foundation exerts leadership in the thoughtful consideration of current and emerging health care trends and the development of impact strategies.

**Goal #2:** Certified PAs recognize the oral-systemic connection and increasingly embrace oral health promotion strategies in health care delivery.

**Goal #3:** Certified PAs recognize the impact of mental/behavioral health and wellness on overall health and are equipped to integrate mental health promotion and wellness in every clinical setting.

**Goal #4:** Certified PAs are equipped to complete NCCPA certification maintenance requirements, specifically Performance Improvement CME.

Learn more about our programs at [www.nccpa.net/FoundationPage](http://www.nccpa.net/FoundationPage).
The job of the Board is to lead the organization toward the desired performance and ensure that performance occurs. The Board’s specific contributions are unique to its trusteeship role and necessary for proper governance and management. To perform its job, the Board shall:

- Discharge its fiduciary obligation to serve and protect the integrity and interests of the Foundation.
- Determine the mission, vision, values, and major goals/outcomes of the strategic framework.
- Determine the parameters within which the organization is expected to achieve the goals/outcomes.
- Monitor the performance of the organization relative to the achievement of the goals/outcomes within the executive parameters.
- Understand and foster alignment of the Foundation with the NCCPA.
- Maintain and improve all ongoing policies of the Board.
- Provide performance feedback annually to the President/CEO and Managing Director.
- Ensure financial solvency and integrity through policies and behavior.
- Require periodic financial and other external audits to ensure compliance with the law and with good practices.
- Evaluate and constantly improve Board’s performance, and set expectations for board members’ involvement as volunteers.

In addition, each Board member should demonstrate personal commitment to the mission, purpose, and programs of the Foundation by fulfilling the obligations described in the Participation Agreement including, but not limited to, the following:

- Complete a Board orientation program.
- Be familiar with the Foundation’s bylaws and board policy manual.
- Prepare for and actively participate in each Board or committee meeting.
- Keep up-to-date on issues affecting or potentially affecting the organization.
- Participate, as needed and when possible, in financial development activities, including contributing (or recruiting contributions) consistent within his/her means such that every Board member is a donor of record in each calendar year.
- Complete evaluations of oneself, the Board as a whole, and staff.

Adopted August 3, 2015
**Purpose**
This tool guides efforts to build the Board and provides insights when identifying and recommending new directors for Board service. The tool represents an ideal Board and provides a constant goal to strive for; individual recommendations are made after consulting this Profile and considering the unique attributes of candidates.

**As a group, the entire board should eventually reflect this profile**
- Fairly reflect the primary stakeholders of the organization, including members of the public, the NCCPA, the PA profession, the interprofessional health team, and those interested in research, education, and leadership to promote health
- Be inclusive of wide-ranging diversity of perspectives consistent with our values
- Be willing to support the Foundation as a donor each year to sustain a goal of 100% financial support from the Board each year, regardless of the level of support.

**Every individual director should possess (core attributes)**
- Maturity, sound judgment, wide-ranging intellect and personal and professional achievement
- Availability and willingness to commit time to prepare for and participate at Board and committee meetings
- Knowledge of the PA profession
- Effective communications skills
- Working knowledge of financial, legal, operational or other relevant aspects of nonprofit organizations
- Experience on a board of governance, public board, college or university board, or an organization with national scope or importance

**Each individual director should bring a perspective, experience, or expertise in at least one of the following**

<table>
<thead>
<tr>
<th>Health Care</th>
<th>Foundation Program Lines</th>
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<tbody>
<tr>
<td>Population health/public health</td>
<td>Research</td>
</tr>
<tr>
<td>Community health and/or safety net interventions</td>
<td>Education</td>
</tr>
<tr>
<td>Care to underserved populations</td>
<td>Leadership</td>
</tr>
<tr>
<td>Primary care</td>
<td>Oral health</td>
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<tr>
<td>Health promotion/prevention</td>
<td>Mental health/wellness</td>
</tr>
<tr>
<td>Administration/management</td>
<td>Performance improvement (CME)</td>
</tr>
</tbody>
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<tr>
<th>Physician Assistants</th>
<th>Nonprofit Organizations</th>
</tr>
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<tbody>
<tr>
<td>Clinical practice utilizing PAs</td>
<td>Management</td>
</tr>
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<td>Innovative, integrated practice models</td>
<td>Governance</td>
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<td>Business/professional leader who benefited from the PA profession</td>
<td>Law</td>
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<td>Public policy</td>
<td>Finance</td>
</tr>
<tr>
<td>Government relations</td>
<td>Philanthropy/development</td>
</tr>
<tr>
<td>Consumer rights</td>
<td>Outcomes assessment</td>
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Adopted August 3, 2015
I, ________________________ of ______________________________

(Program Director name) (PA program name)

am aware that ___________________________ is a student in good standing at my PA program

(student candidate name)

and that this student is submitting an application to serve on the Board of Directors of the nccPA Health Foundation

for a position that would begin January 1, 2017, while he/she is a student.

Furthermore, I am aware of the required time commitments both at and away from the program and give my

permission for the above-named student to undertake this responsibility.

I will notify the nccPA Health Foundation if the student’s status at the program changes.

Signature: _____________________________________________________________

Date: __________________________

Note: This form must be submitted with the student’s materials for the student to be considered for service on the Board of Directors of the nccPA Health Foundation.

Please direct any questions to Managing Director Tiffany Flick at tiffanyf@nccpa.net.