

PURPOSE

The nccPA Health Foundation is dedicated to advancing the role of certified PAs to improve health and is a partner in the PA Leadership Initiative in Oral Health. This grant was originally made possible with support from the National Interprofessional Initiative in Oral Health (NIIOH) and funding from the DentaQuest Foundation and Washington Dental Service Foundation.

The nccPA Health Foundation is providing PAs with a leadership opportunity to design a **research study** that tracks the impact of strategies to integrate oral health into educational curriculum or practice. Before getting started, review the US Department of Health & Human Services [Oral Health Strategic Framework, 2014-2017](#), to see how efforts to integrate oral health are occurring across the health care system.

Educational integration may evaluate strategies for initial integration or expansion of existing oral health curriculum. Strategies may include integrating the [Smiles for Life curriculum](#), integrating oral health into the physical exam, integrating oral health competencies for non-dental providers ([HRSA 2014 report](#)), or integrating the oral health delivery framework ([Qualis 2015 white paper](#)). Other innovative integration strategies are welcomed and encouraged.

Practice integration may evaluate strategies for initial integration or expansion of existing oral health efforts in PA practice. Strategies may include integrating the [Smiles for Life curriculum](#), integrating oral health into the physical exam, integrating oral health competencies for non-dental providers ([HRSA 2014 report](#)), integrating oral health delivery framework ([Qualis 2015 white paper](#)), integrating oral health patient education, or integrating the oral health as part of an electronic medical record. Other innovative integration strategies are welcomed and encouraged.

This grant program for educators and clinicians fosters PA research to integrate oral health. Grants will be reviewed as received and awarded based on merit, in amounts up to \$3,000 until total funds are expended.

ELIGIBILITY

Applicant should be a PA faculty member at an accredited PA program or a clinically-practicing PA. Grant funds are disbursed to the organization or program sponsoring the project.

APPLICATION AND SUBMISSION PROCESS

Applications must be submitted via email to Tiffany Flick at tiffanyf@nccpa.net. Successful proposals will include the following:

1. Grant proposal (5 pages maximum)
2. Budget with budget justification (1 page maximum)
3. CV for principal investigator (not included in 5 pages)
4. IRB status (The study does not need to be approved prior to submitting your grant application; however, before payment for the grant can be made, a copy of the letter stating that the project is approved or that approval was not necessary must be submitted to the nccPA Health Foundation.)
5. Completed *Support for Grant Proposal* form (not included in 5 pages)
6. Completed [W-9](#)

The grant proposal is limited to 5 single-spaced typed pages at size 12 font, including all tables, figures, and appendices, and must include the following:

- **Grant overview.** Provide the following information at the top of the first page:
 - Project title
 - Names and contact information for the principal applicant and any co-applicants
 - Grant submission date
 - Abstract (not to exceed 250 words) describing the program
- **Statement of the problem / opportunity.** (What is the problem you would like to address? This may include health status statistics, information on the community/population in need, or any other data that supports the necessity of the proposed program.)
- **Review of pertinent literature.** (What does the seminal and current literature offer as a framework/rationale for your study? How does the project add value to your curriculum/practice?)
- **Methodology.** (What activities will you implement to accomplish your objective? What exactly will you do, when will you do it, who will participate or partner with you (individuals/organizations)?)
- **Anticipated Outcomes.** (What do you expect to happen because of your efforts? How will you determine if you are successful?)
- **Dissemination Plan.** (How will you share your work and findings as models for the future?)
- **Project Timeline.** (Projects should be completed within eighteen (18) months of receiving funds, and the timeline should include an estimated timeframe for each activity.)
- **Brief Personal Statement** (Describe how this research project to integrate oral health furthers your goals as an educator or as a clinician.)
- **References.**

Budget

- Itemize and provide budget justification
- Funding provided for
 - Administrative/technical support to carry out project (e.g., research coordinator, clerical, data entry, and statistical assistance)
 - Supplies (e.g., duplication, mailings, computer software)
 - Outreach expenses
 - Production of patient- or provider-education materials to be distributed.
 - Communication(s) between participants (e.g., Web/phone conference)
 - Meeting registration costs for dissemination of the findings
 - *Exclusions:* No overhead or indirect costs can be supported by the grant.
- In-kind support is encouraged, but not required.
- Additional funding sources, including any in-kind support, requested or received should be noted.

Need technical assistance? Find Proposal and Grant Writing tips online. Participants may also reach out to the nccPA Health Foundation with questions as proposals are developed and refined.

REVIEW PROCESS

Proposals will be considered by the nccPA Health Foundation as applications are received until all funds are expended, and the review process takes approximately four (4) to six (6) weeks from our receipt of the electronic proposal. The Foundation may approve funding outright or request additional information/clarification regarding the proposed outreach program before making its decision. Please allow time for the review process in submitting your grant application.

CRITERIA

Proposals will be judged on the criteria below; please keep these in mind when developing your proposal.

- Clarity of goals, relevance of literature, appropriateness of methodology, and plan for dissemination
- Integration strategies (e.g., Smiles for Life, HRSA oral health competencies, Qualis oral health delivery framework, oral health in the physical exam (HEENOT), patient education, and/or inclusion in electronic medical record)
- Potential to impact the PA program or PA practice, including its potential to serve as a model
- Self-sustainability post funding, if applicable
- Realistic scope, potential for successful execution
- Potential to enhance PA knowledge about oral health
- Potential to impact educational practices, including interprofessional education, CME, or patient education

PROGRESS AND PROJECT DISSEMINATION

Grant recipients are expected to provide a **Final Grant Report** within 30 days of the end of the project timeline. The report should include a full description of the curriculum or practice innovation and pertinent outcomes documenting the impact. The report should also indicate whether a poster, presentation, or article will be produced based on the study; and the Foundation requests copies of all materials produced or published about the study. See report guidelines for more information.

In addition, grant recipients agree to the following:

- Acknowledge that their work was made possible by the nccPA Health Foundation as part of the PA Leadership Initiative in Oral Health.
- Authorize the nccPA Health Foundation to use the applicant's name(s), photo(s), applications, and mid- and final grant reports, inclusive of any photos provided, for the purposes of advising the funders on the use of grant funds and to promote the sharing of innovative strategies.

QUESTIONS?

Email Tiffany Flick, Managing Director, nccPA Health Foundation, tiffanyf@nccpa.net.



PA Oral Health Research Integration – Support for Grant Proposal

Applicant name: _____

Applicant status: Practicing PA PA Faculty PA Student Other _____

Project title: _____

Organization supporting the grant: _____

Organizational representative (name, title, and email address):

W-9 Provided? Yes No **Any awarded funds will be disbursed to the entity named on the W-9.**

Please indicate the name and address to which any awarded funds should be sent.

Attestation & Agreement

By signing this agreement, we

- Attest that the contents of this grant application are true and accurate, and all awarded funds will be used in accordance with the proposed budget and timeframe.
- Acknowledge that the grant applicant (and any co-applicants) has the availability and capacity to complete the project as proposed.
- Agree that if for any reason the principal investigator is unable to fulfill his/her role, a new PI will be assigned and the Foundation notified. If a new PI cannot be identified, the grant funds will be returned.
- Attest that any organization participating in the funded program does not advocate, support, or engage in discrimination in the provision of health care on the basis of age, color, disability, ethnicity, gender identity or expression, national origin, union membership, political affiliation, race, size, religious affiliation, sex, sexual orientation, or socioeconomic or veteran status.
- Attest that any organization participating in the funded program has professional liability insurance coverage in place if the program involves direct patient care and that patient information is HIPAA compliant.
- Agree to acknowledge the nccPA Health Foundation and the PA Leadership Initiative in Oral Health as described in the application as supporting the program and understand that public announcements regarding the program are encouraged.
- Agree to submit a Final Grant Report, within 30 days of program completion, prepared per provided guidelines, and further agree to provide copies of any posters, presentations or article manuscripts prepared about the study.
- Authorize the nccPA Health Foundation to use the Final Grant Report as well as my/our name(s), photograph(s), and application to promote the sharing of strategies online and in NCCPA, nccPA Health Foundation, and other publications.

Signature of Grant Applicant

Date

Signature of Organizational Representative

Date

Submit *Grant Proposal Support Form* with complete application to Tiffany Flick at tiffanyf@nccpa.net.

Final Grant Report Guidelines

Grant recipients are required to submit a Final Grant Report **within 30 days** of the end of the project timeline. (Depending on the length of the timeline, applicants may be asked to provide a *mid-grant report* to keep the Foundation apprised of the project's progress.)

The Final Grant Report should address the points below and should be no more than five (5) pages in length, not including any attachments, photos, or PowerPoint presentations. Additionally, the report should include any posters, presentations or article manuscripts being prepared as a result of the grant; if those items are still in development, the report should address when they are anticipated to be completed and express a commitment to deliver copies to the Foundation at that time.

Basic Information

- Project title
- Project location(s) and timeline

Project information: Briefly restate or describe ...

- The problem
- The educational or practice integration strategy
- The methodology to assess impact
- Findings, including major successes, difficulties, or unexpected outcomes. (Note: This effort is meant to identify lessons learned that can be shared to support the design of future innovations.)
- Impact on the student, provider, and/or patient communities
- Any partnerships resulting from the project.
- Plans to sustain this project, including plans for any remaining funds.

Dissemination of Findings

- Describe any exposure the PA profession received through this project.
- How will the strategies used and findings be disseminated?

Please submit your Final Grant Report and all attachments electronically to Tiffany Flick at tiffanyf@nccpa.net.

Thank you for your commitment to advancing the role of certified PAs to improve health and specifically for your efforts to embrace oral health as the low hanging fruit of prevention.